

CHANAKYA NATIONAL LAW UNIVERSITY

Nyaya Nagar, Mithapur, Patna 1, Ph. No. – 0612-2352300, Website: <https://cnlu.ac.in>

NIQ No.- 64/2025-26

Date : 05.01.2026

Short Tender Notice

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| Chanakya National Law University invites quotations in two quotation systems from the reputed system integrator / retailers. | | |
| 1 | Name of the Work | Supply of A4 All in One Mono Laserjet Printer |
| 2 | Cost of Document (Non-Refundable) | Rs. 500.00 (Rupees Five Hundred) shall be paid through https://eproc2.bihar.gov.in |
| 3 | Earnest Money Deposit | Rs. 5,000.00 (Rupees Five Thousand) shall be paid through https://eproc2.bihar.gov.in |
| 4 | Start Date | 05.01.2026 |
| 5 | Last Date & Time for Uploading of Quotation | 12.01.2026 till 01:00 pm |
| 6 | Date & Time of Opening of Technical Quotation | 12.01.2026 at 02:00 pm |
| 7 | Date & Time of Opening of Financial Quotation | To be intimate later |
| 8 | Place of Opening of Quotation | Registrar's Chamber |
| 9 | Periods of Financial Quotation Validity | 60 days from the date of issuance of supply order to L1. |
| 10 | Officer inviting Quotation | The Registrar, CNLU, Patna. |
| 11 | Work Completion time | Forty Five (45) days from the date of order |
| 12 | For participation in E-tendering proc. The contractor shall have to get themselves registered to get User ID & Password. This will enable accessing the website https://eproc2.bihar.gov.in & download / Participate in E-Tender. | |
| 13 | The tender document can be obtained through our website https://eproc2.bihar.gov.in & https://www.cnlu.ac.in | |
| 14 | (i) The Tender Processing Fee must be paid through online modes, including Internet Payment Gateway (Credit/Debit Card), Net Banking, or NEFT/RTGS. (ii) Online payments should be submitted via the e-procurement portal at https://eproc2.bihar.gov.in before the date and time specified in the NIQ. (iii) CNLU / BELTRON shall not be responsible for any delays or issues caused by internet unavailability, network traffic, holidays, unforeseen circumstances, or any technical glitches during the online submission of quotations. | |

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| 15 | For support related to the e-tendering process, quotationers may contact: E-procurement HELP DESK, mjunction services limited RJ Complex, 2 nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. –Shastri Nagar, Patna-800014, Bihar, Contact No. 18005726571. |
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Scope of the work

- The scope includes the Supply of A4 Mono All in One Laserjet Printer

Eligibility Criteria : Interested dealers/retailers/OEMs possessing below mentioned documents are eligible to participate in this NIQ.

- A valid PAN & GST number,
- At least one work order or agreement of ₹1,00,000.00 (Rupees One Lakhs) for the IT / ITes work in reputed educational institutions/universities, or with any State/Central Government department or PSU or private sector during the last three financial years.

Terms & Conditions

1. Affidavit in Original, as per Annexure II, will be submitted to University Office by hand or sent by Post at the address “Registrar, Chanakya National Law University, Nyaya Nagar, Mithapur, Patna-800001” so as to reach up to 02: 00 pm on 13.01.2025.
2. Quotationer or their authorised representative will remain present during the opening of quotation.
3. **The University reserves the right to place a repeat order for the same equipment, in any quantity, at the same rates and under the same terms and conditions, within 60 days from the date of issuance of supply order to L1.**
4. Incomplete quotation and quotation without **genuine documents** are liable for rejection.
5. **Chanakya National Law University reserves the right to withdraw / cancel / amend the quotation at any stage without assigning any reason whatsoever.**
6. Supplier shall install the A4 Mono All in One Laserjet Printer as and when required during the warranty period.
7. **Goods Inspection:**
 - i. A certificate for the A4 Mono All in One Laserjet Printer, duly signed by a competent authority from the Original Equipment Manufacturer (OEM), must be provided to the University. This report shall include comprehensive details such as the model number, warranty details, serial number, manufacturing date and specifications.
 - ii. All the above-mentioned documents must be furnished to the purchaser at the time of delivery along with the supplied items.
8. **Acceptance Testing:**
 - a. It is crucial that there are no malfunctions, partial or complete hardware failures, or any other issues, including deformities, during the testing.

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b. **Rectification Grace Period:** If the supplied items fail to meet the acceptance testing criteria, the supplier must immediately replace the supplied items and ensure successful completion of the acceptance testing. Failure to do so, the decision of the higher authority of CNLU in this regard will be final.

9. Acceptance Certificates:

- i. Upon the successful completion of the acceptability test, the receipt of deliverables, and the purchaser's satisfaction with the system's performance, an acceptance certificate will be issued. This certificate shall be signed by the supplier, the competent authority of the department where the equipment is installed, and the concerned committee or cell of the CNLU. The date on which this certificate is issued shall be considered the official date of successful completion of all works.

10. Warranty:

- I. The supplier shall bear sole and full responsibility for the warranty of the items.
- II. Warranty shall be as per OEM norms and for one year from the date of issuance of the **Acceptance Certificate**.

11. Performance Security :

- i. **Performance security** shall be **5% (Five Percent)** of the total quoted amount without tax. The **performance security deposit** will be refunded **60 days after the successful completion of the defect liability period i.e., One (1) year**. No interest will be paid on the **performance security deposit**.
- ii. The 5% Performance Security shall be adjusted against the EMD already deposited, with the balance, if any, to be deducted from the on-account running bill.

12. Payment Terms : Payment for above mentioned product shall be remitted in Indian Rupees, as outlined below:

- i. **Payment:** Payment shall be made after the release of the acceptance certificate.
- ii. **Deductions :** Statutory deduction as applicable.

13. Settlement of Disputes:

- i. In the event of any dispute, controversy, or claim, it shall be subject to the exclusive jurisdiction of the courts in Patna.

Sd/-

Registrar, CNLU, Patna

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Annexure-I

Proposed Make & Model:

| <u>Sr. No.</u> | <u>Specification Parameter</u> | <u>Details</u> | <u>Whether specification matched with proposed make and model</u> |
|----------------|--------------------------------|--|---|
| 1 | Functions | Print, Scan, and Copy (All-in-One) | |
| 2 | Print Technology | Laser (Monochrome) | |
| 3 | Print Speed | Up to 29 ppm (A4) | |
| 4 | Duplex Printing | Automatic (Standard) | |
| 5 | Scanner Type | Flatbed (CIS Sensor) | |
| 6 | Colour Scanning | Yes | |
| 7 | Scan Resolution | Up to 600 x 600 dpi | |
| 8 | Connectivity | Ethernet, Wi-Fi and USB | |
| 9 | Mobile Printing | Apple AirPrint, Mopria Certified, Wi-Fi Direct etc | |
| 10 | Paper Handling | 150-sheet input tray; | |
| 11 | Monthly Duty Cycle | Up to 20,000 pages | |
| 12 | Display | LCD or better | |
| 13 | Memory | 64 MB or better | |
| 14 | Certificates / Compliances | RoHS, | |
| 15 | Warranty | One Year from the date of acceptance certificate | |

Yours Sincerely

Authorised Signatory and Seal of the Quotationer,

Place and Date

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Annexure-II

Affidavit on Rs. 100/- Non Judicial Stamp Paper

I / we declare

that

my / our company namely has not been black listed by any Government / Semi Government Organisation nor should have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us.

that

the documents annexed along-with the quotation are genuine and not tampered by me / us while copying.

that

I / We examined the tender document and have no reservations and I / We agreed with all the terms & conditions of NIQ no.- _____ dated _____. If my / our declaration above found fake or forged then:

- i. my quotation document shall be rejected
- ii. Letter of Intent / Purchase Order / Agreement, if issued, shall be canceled and
- iii. FIR shall be inflicted against my / our company / firm by the University.

Signature of the Quotatorer / Authorized Signatory (Name & Designation)

Seal of the Quotatorer

Place