

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlu.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. -99/2025-26

Date: 18.03.2026

SHORT TENDER NOTICE

Through e-procurement mode only <https://eproc2.bihar.gov.in>

Chanakya National Law University, Patna, invites tender in two bids system (Technical and Financial) from Insurance Regulatory and Development Authority of India IRDAI approved Insurance Companies for Group Health Insurance Plan and Group Personal Accident/Death Insurance Plan for all the students of Chanakya National Law University Patna.

| | | | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Name of the Work | : | Group Health Insurance Plan and Group Personal Accident/Death Insurance Plan for all the students of Chanakya National Law University Patna. |
| 2. | Cost of Document (Non-Refundable) | : | Rs. 1000/- (Rs. One Thousand) Only. |
| 3. | E-Tender Processing Fee | : | As per Eproc2 website |
| 4. | Time of Completion | : | 60 Days |
| 5. | Bid start Date | : | From 18.03.2026 |
| 6. | Date of Pre-bid meeting | : | 23.03.2026 (Offline) at the Chamber of Registrar, CNLU, Patna from 2:00 p.m. to 03:00 pm. |
| 7. | Last Date & Time for Uploading of bids | : | 25.03.2026 upto 02:00 pm. |
| 8. | Date & Time of Opening of Technical Bids | : | 25.03.2026 at 02:30 pm. |
| 9. | Date & Time of Opening of Financial Bids | : | Will be intimated later |
| 10. | Place of Opening of Bid | : | Registrar's Chamber |
| 11. | Periods of Bids Validity | : | 120 days |
| 12. | Officer inviting Bids | : | The Registrar, CNLU, Patna. |
| 13. | For participation in E-tendering proc. The contractor shall have to get themselves registered to get User ID, Password & Digital Signature. This will enable accessing the website https://eproc2.bihar.gov.in & download / Participate in E-Tender. | | |
| 14. | The tender document can be obtained through our website https://eproc2.bihar.gov.in & https://www.cnlu.ac.in | | |
| 15. | (i) Bid Processing Fee to be paid through online mode i.e., Internet payment gateway (Credit/Debit Card), Net Banking, NEFT/ RTGS. (ii) Bids along with necessary online payments must be submitted through e-procurement portal https://eproc2.bihar.gov.in before the date & time specified in the NIT. (iii) The department does not take any responsibilities for the delay /Non availability of internet connection, Network Traffic / Holidays or any other reasons.” | | |
| 16. | Bid Document cost should be paid as per https://eproc2.bihar.gov.in | | |
| 17. | Earnest Money Deposit (EMD) shall have to be paid through e-payment. | | |
| 18. | The authority shall have to right to reject the bid without assigning any reason what so ever. For any information department Contact No. 0612-2352300 may be used. | | |
| 19. | For queries and clarifications, if any send e-mail to registrar@cnlu.ac.in | | |
| 20. | For support related to the e-tendering process, bidders may contact “e-procurement HELP DESK, mjunction services limited RJ Complex, 2 nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. –Shastri Nagar, Patna-800014, Bihar, Contact No. 18005726571. | | |

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlul.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. -99/2025-26

Date: 18.03.2026

Chanakya National Law University (CNLU) in its efforts to provide medical and health service to its students within the overall framework of the University invites offers from reputed companies for Group Health Insurance Plan and Group Personal Accident/Death Insurance Plan for its students. The Group Health Insurance Plan and Personal Accident/Death Insurance Plan could be a way of overcoming financial handicaps, improving access to quality medical care and providing financial protection against high end medical expenses. The Group Health plan and Personal Accident/Death Insurance Plan for the welfare of CNLU Patna students attempts to address such issues.

In view of this, the University invites online tender from the insurance companies (licensed and registered with IRDA) for providing cover to the students of the CNLU Patna (Copies of all relevant Documents to be uploaded in response to the through eproc2 portal, Govt. of Bihar as per Annexure –IV).

Terms and Conditions

Online tenders, in two- Bid system (Technical and Financial), are invited by CNLU Patna as per enclosed specification and related terms and conditions.

1. Tenderer/Tenderers can download the Tender document from eproc2 portal as well as official Website of CNLU, Patna.
2. Tenderer/Tenderers need to submit the required documents like GST registration, PAN Number/Card, Certified copy of IRDA accreditation certificate, Details of Third-Party Administrators (TPA), A draft copy of Group Health Insurance Policy, valid document regarding the existence and registration of the firm along with the with Technical Tender (Annexure –II).
3. The Technical Bids will be opened by a committee duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates etc shall be uploaded by the Tenderers.
4. The Tenderers should also uploaded the Financial Tender (price Tender) i.e. Bill of Quantity (BOQ) (Annexure –III).
5. The evaluation of financial bids shall be done on L-1 basis among all the tenderers that qualify the technical criteria of technical bid. Rates to be quoted are inclusive of the Goods and Services Tax (GST). GST applicable shall be as per the prevailing rates. In case, two companies quote same premium rates, the bid of the tenderer which provides more coverage will be selected as L1 bid.
6. It is the responsibility of Tenderer to go through the Bidding Document to ensure submission of all required documents. All pages of the Tender should be numbered and indexed. The authorized signatory of the Tenderer must sign the Tender duly stamped at appropriate places and initial all the remaining pages of the Tender.

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlul.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. -99/2025-26

Date: 18.03.2026

7. At any time prior to the date of submission of Tender, Competent Authority CNLU Patna campus may, for any reason, modify the Bidding documents by an appropriate amendment. All prospective Tenderers/tenderer who have received the Bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the Tender. Competent Authority of CNLU Patna may at his discretion, extends the date and time for submission of Tenders.
8. The validity of Tender shall be for a minimum period of 120 days from the date of opening of quotation/bid.
9. The CNLU Patna reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all Tenders without assigning any reason thereof.

General Terms and Conditions:

The terms and conditions for Health insurance Plan and Personal Accident / Death Insurance Plan include:

1. Please read the Terms & Conditions carefully before filling up the document. Incomplete tender Documents will be rejected.
2. Any conditional offers made by the tenderer or any alternations/corrections made in the tender form shall not be considered. Similarly, incomplete and unsigned tender documents are liable to be rejected.
3. Participation in this tender is only for IRDA approved agencies for Non-Life Insurance (Medical Health Insurance Scheme and Personal Accident/Death Insurance Plan).
4. The Insurance Company shall be in the Medical Insurance business in India at least for five years as on scheduled date of tender opening. The turnover in the medical insurance business during each of the last three financial years (FY 2022-23 to FY 2024-25) should have been Rs. 15 crore or higher (Audited financial statements to be uploaded in support).
5. The Insurance Company should be having Medical insurance participation in a minimum of three major companies/institutions/organizations etc. Major Institutions here implies at least 1000 insured students or more. (Documentary evidence to be enclosed).
6. The Insurance Company should not be blacklisted by any Govt. Organization (A self-declaration on the letter head of the Company to be enclosed).
7. Health Insurance Scheme and Personal Accident/Death Insurance Plan would be for about 700 students approximately (The list of students will be shared with the insurance company at the time of issuing policy document).

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlu.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. -99/2025-26

Date: 18.03.2026

8. Premium for insurance coverage: CNLU Patna Campus will pay a regular insurance premium for Health Insurance and Personal Accident/Death Insurance Plan during the coverage period.
9. Direct billing to service providers: The Insurer will ensure direct settlement of bills and claims with hospitals and medical service providers i.e. cashless facility.
10. Accessibility to health insurance services: The administrative set-up should ensure access to Health Insurance and Personal Accident/Death Insurance Plan information and services to all the beneficiary students of CNLU Patna.
11. The scheme: The scheme will include the participation of all public & private sector health service insurance providers licensed and registered with IRDA.
12. All the students of CNLU Patna campus irrespective of their age shall be eligible to join the scheme. At present, the minimum entry age for CNLU Patna campus students is 18 years and the maximum age is 25 years. The age may be vary for LLB three years courses and Ph.D.
13. The scheme should have provision for new entry of students. Presently CNLU Patna takes admission of new students during July – June every year.
14. The qualified company service provider shall have at its own cost, comply with the provisions of orders & notifications issued by IRDA and Government, from time to time.
15. The period of contract shall be initially for 1 (one) year from the effective date of award of contract which may further be extended for another year on mutually agreed terms and conditions. The contract is also liable to be terminated in case of any unsatisfactory services or lapses of any kind with one month notice.
16. If there is any delay in settlement of reimbursement claims/providing final cashless approvals, wherein there is no deficiency of documents, escalated billing amounts or any other reasonable grounds for delay, a penalty @0.05% on net premium paid will be imposed to the insurance provider by CNLU Patna Campus.
17. Reimbursement of claims/ cashless facility should be provided to beneficiary students if admitted to any hospital in the country.
18. The prices quoted should be firm till the services are completed. Please quote the rates in words and figures. Rates quoted should provide details of all charge otherwise the quotation is likely to be rejected. Price quoted should be net (indicating taxes separately) and valid for a minimum period of 120 days from the date of opening of the quotation.
19. The Mediclaim ID cards of the students should be issued within 15 days after submission of names by the CNLU Patna.
20. Payment term: 100% against providing the Insurance cover (policy documents in original) and individual cards.

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlu.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. -99/2025-26

Date: 18.03.2026

21. The terms of Agreement will be discussed with the representatives of the successful Insurance Company and the Company is expected to furnish a duly signed Agreement proposed by CNLU Patna in duplicate within 7 days of declaration of "Award of Contract", failing which the contract may be offered to the next bidder in order of merit.
22. Any dispute or difference which may arise shall be resolved through conciliation and arbitration proceedings, the same shall be referred to the Hon'ble Vice-Chancellor, CNLU Patna for settlement whose decision shall be final and binding.
23. Any dispute is subject to Patna court's jurisdiction only.

Special terms and Conditions:

1. There shall be a dedicated helpline (24 x 7) and a Customer care from the TPA of Insurance Company available and the contact details including the name of contact person, contact numbers and postal/email address, shall be furnished in the tender document.
2. If there are any reimbursement to the students beneficiaries of the scheme, the same should be paid directly to the students within 10 days or receipt of bills, the service provider shall be responsible for ensuring the smooth process.
3. The response time by the TPA at the time of admission shall be maximum up to 3 hours.
4. Reports including claim of the students and the details of settlement are to be furnished to the University on monthly basis or as and when required by the University.

**Registrar
CNLU, Patna**

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlul.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. -99/2025-26

Date: 18.03.2026

ANNEXURE-I

Feature of Coverage for Health Insurance Plan and Personal Accident/Death Insurance for the Students of CNLU Patna

| | |
|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Group Name | CNLU Patna |
| Location | Patna Bihar |
| Preferred Commencement date | 00/00/2026 |
| Initial Period | One year |
| Insured Group Detail | |
| Students Strength | 700 Students approx. (+-10% variation) |
| Total No. of Lives to insured | As above |
| Minimum age for coverage | 18 Years |
| Maximum age for coverage | 25 Years (Age may be vary for three Years LL.B. & Ph.D. Courses) |
| Type of Policy | Group |
| Sum insured Bands (proposed) | Upto Rs 1 lakh per individual for Health Insurance Plan and Rs. 3 lakhs per individual Personal Accident/Death Insurance Plan |
| Coverage & Benefit Details | |
| Domiciliary hospitalization | Covered (Details of Hospitals that will be covered to be enclosed) |
| Coverage of pre-existing diseases | Covered (Details of diseases covered to be enclosed) |
| Exclusions | Applicable (To be specified) |
| Policy Cover | Group Health Insurance Plan and Personal Accident/Death Insurance |
| Cashless facility | Mandatory |
| 30 days pre and 60 days post hospitalization expenses covered | Covered |
| Coverage for medicines, pathological and radiological tests, Ambulance and Room Rent Etc in case of hospitalization | Covered |
| Corporate Buffer | Upto Rs. 5 Lakh |
| Limits for disease wise capping in metro and non-metro locations (if any) | Applicable (Details to be enclosed) |

Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001, Tel. No. +91-612-2352300, Fax No. : +91 -612-2352315

Website: <https://www.cnlu.ac.in>, E-mail: registrar@cnlu.ac.in

NIQ No. -99/2025-26

Date: 18.03.2026

| Limits for room rent capping (if any) | Applicable (Details to be enclosed) |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Other conditions | <ol style="list-style-type: none">1. New students shall be included in the policy from the date of joining the University. After the lapse of the current policy, student leaving the University shall be deleted from the date of leaving.2. Pro-rata premium is to be charged refunding case of addition or deletion. |

| TPA (Third Party Administrator) | Applicable (Details to be enclosed) |
|---------------------------------|----------------------------------------------------------------|
| Service charge on medical bills | Should not be deducted from the claim or Charged to the claim. |

(Signature and Seal of the Authorized Person)

Technical Bid

1. Name of the Company: _____
2. Address of the Company: _____
3. Phone No.: _____ (Mob.) _____ (e-mail) _____
4. Name of Authorized Person: _____
5. Designation of Authorized Person: _____
6. Mobile No: _____

| Sr. No | Technical Requirement | Complied Yes/No | Supporting Documents enclosed | Page No. |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------|----------|
| 1 | The Insurance Company should have experience of Medical Insurance business in India for at least last five years as on scheduled date of tender opening. The turnover in the medical insurance business during each of the last three financial years (FY 2022-23 to FY 2024-25) should have been Rs. 15 crore or higher (Audited financial statement is to be uploaded in support). | | | |
| 2 | The Insurance Company should be having Medical insurance participation in a minimum of three major companies/institutions/organizations etc. Major Institutions here imply at least 1000 insured students or more. | | | |
| 3 | Cashless facility up to the assured amount in all empaneled hospitals across India. List of the empaneled hospitals in Patna and other major cities should be included. | | | |
| 4 | Insurance Company/Service Provider will submit document regarding 24x7 helpline of TPA along with contact details of TPA | | | |
| 5 | Insurance Company/Service Provider will submit a dummy copy of Health insurance Plan and Personal Accident/Death Insurance Plan | | | |
| 6 | Insurance Company/Service Provider will submit IRDA Registration Certificate | | | |

| | | | | |
|---|-----------------------------------------------------------------------------------------------|--|--|--|
| 7 | Insurance Company/Service Provider will submit a copy of PAN and GST Registration Certificate | | | |
| 8 | Insurance Company/Service Provider accept terms and condition as per the Tender documents | | | |
| 9 | A self-declaration on the letter head of the Company for non blacklisting to be enclosed | | | |

(Signature with Seal of the Authorized Person)

Financial Bid

| Sr. No. | Item Description | Quantity | Total Premium excluding GST (Amount in Rs.) |
|---------|----------------------------------------------------------------------------------------|--------------|---------------------------------------------|
| 1 | Group Health Insurance Plan for Rs. 1 lakh per person (Corporate Buffer up to 5 lakhs) | 700 Students | |
| 2 | Group Personal Accidental/Death Plan for Rs. 3 lakhs | 700 Students | |
| 3. | Total Premium Amount Excluding GST | | |
| 4 | Add: GST as applicable | | |
| 5. | Total Premium Amount (Inclusive of GST) | | |
| 6. | Total Amount in Word: | | |

(Signature with Seal of the Authorized Person)

(To be printed on office letterhead)

To,

The Registrar

Nyaya Nagar, CNLU Patna
Mithapur, Patna-800001

Sub:- Notice Inviting Tender for implementation of Group Health insurance Plan and Personal Accident / Death Insurance Plan for Students of CNLU Patna campus

Dear Sir,

In reference to above, I/we are enclosing our irrevocable tender for Group Health insurance Plan and Personal Accident / Death Insurance Plan for Students of CNLU Patna campus.

I/we hereby declare that I/we have carefully read and understood the above referred tender document including instructions, terms and conditions and all its contents stated therein and accept the same. Accordingly, we are showing our interest for providing the said services.

Thanking you.

Yours sincerely,

(Signature and Seal of the Authorized Person)

Date: _____

Name: _____

Designation:

Contact/Mobile No: