



RFP-cum-E-TENDER NOTICE FOR ANNUAL
CONTRACT FOR HOUSEKEEPING
SERVICES AT CNLU CAMPUS (Including
Residential Complex)

ABOUT CNLU PATNA

In the State of Bihar, where the seeds of the earliest republic were sown and the crop of democracy cultivated, a need was felt by the government for a university which would provide quality legal education and strive to raise national legal standards to competitive international level and promote legal awareness in the community, which will lead to the realization of goals embodied in the Constitution of India. Thus, on July 15th, 2006 came into being Chanakya National Law University at Patna.



Table of Contents

A. SCOPE OF WORK:	3
B. ELIGIBILITY CRITERIA:	5
C. ADDITIONAL CONDITIONS	6
D. TERMS & CONDITIONS	6
E. SERVICE LEVEL AGREEMENT(SLA):	7
F. CLEANING EQUIPMENT, MACHINERY, TOOLS, AND CONSUMABLE MATERIALS	9
G. TERMINATION OF CONTRACT DUE TO CONTRACTOR’S DEFAULT	11
H. FORE-CLOSURE OF CONTRACT:.....	12
I. SETTLEMENT OF DISPUTES.....	122
J. PAYMENT TERMS.....	122
K. GENERAL CONDITIONS OF CONTRACT (GCC).....	13
Annexure-I.....	14
Annexure-II.....	166
Annexure-III	18



NIQ No.- 17/2026-27

Date:21/05/2026

E-TENDER NOTICE

Through e-procurement mode only https://eproc2.bihar.gov.in	
Chanakya National Law University invites E-Tender in two bid system (Technical and Financial) from the reputed bidders for all types of Cleaning, Scavenging Services inside CNLU campus.	
1.	Name of the Work : Providing Cleaning, Scavenging Services
2.	Estimated Cost : NIL
3.	Cost of Document (Non-Refundable) : Rs. 5000/- (Rs. Five Thousand) Only.
4.	Earnest Money Deposit : Rs. 100000/- (Rs. One Lakh) Only.
5.	E-Tender Processing Fee : As per Eproc2 website
6.	Bid start Date : From 21.05.2026
7.	Date of Pre-bid meeting : 29.05.2026 (Offline) at the Chamber of Registrar, CNLU, Patna at 02:30 pm.
8.	Last Date & Time for Uploading of bids : 03.06.2026 till 11:59 pm.
9.	Date & Time of Opening of Technical Bids : 04.06.2026 at 10:00 am.
10.	Date & Time of Opening of Financial Bids : Will be intimated later
11.	Place of Opening of Bid : Registrar's Chamber
12.	Periods of Bids Validity : 60 days
13.	Officer inviting Bids : The Registrar, CNLU, Patna.
14.	For participation in E-tendering proc. The contractor shall have to get themselves registered to get User ID, Password & Digital Signature. This will enable accessing the website https://eproc2.bihar.gov.in & download / Participate in E-Tender.
15.	The tender document can be obtained through our website https://eproc2.bihar.gov.in & https://www.cnlu.ac.in
16.	(i) Bid Processing Fee to be paid through online mode i.e., Internet payment gateway (Credit/Debit Card), Net Banking, NEFT/ RTGS. (ii) Bids along with necessary online payments must be submitted through e-procurement portal https://eproc2.bihar.gov.in before the date & time specified in the NIQ. (iii) The department does not take any responsibilities for the delay /Non availability of internet connection, Network Traffic / Holidays or any other reasons.”
17.	Bid Document cost should be paid as per https://eproc2.bihar.gov.in
18.	Earnest Money Deposit (EMD) shall have to be paid through e-payment.
19.	The authority shall have to right to reject the bid without assigning any reason what so ever. For any information department Contact No. 0612-2352300 may be used.
20.	For queries and clarifications, if any send e-mail to tender-equiry@cnlu.ac.in
21.	For support related to the e-tendering process, bidders may contact “e-procurement HELP DESK, mjunction services limited RJ Complex, 2 nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. –Shastri Nagar, Patna-800014, Bihar, Contact No. 18005726571.



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

A. SCOPE OF WORK:

- The Contractor shall provide comprehensive housekeeping, sanitation, scavenging, cleaning, waste management, and maintenance services for the entire CNLU Patna Campus, including supply and use of all necessary cleaning materials, disinfectants, insecticides, consumables, machinery, tools, tackles, and equipment required for proper upkeep of the University infrastructure.
- The Contractor shall ensure deployment of adequate number of Managers and Supervisors for effective supervision, coordination, monitoring, and execution of housekeeping and sanitation services within the University campus. All deployed Managers/Supervisors shall remain available during duty hours and shall carry functional mobile phones at all times to ensure immediate communication, compliance of instructions, and prompt redressal of complaints or emergencies.
- The scope of work shall cover all buildings, offices, residential areas, hostels, roads, open spaces, utilities, and other facilities within the University campus including but not limited to:
 - Administrative Block
 - Academic Blocks
 - Library Building
 - Rajendra Prasad Boys' Hostel
 - Gargi Girls' Hostel
 - Guest House and VIP Guest House
 - Vice Chancellor Residence
 - Registrar Residence
 - Staff Quarters Type I, III & IV including staircases and common areas
 - Security Guard Rooms
 - Power Sub-Station
 - Pump Rooms and Intake Well Rooms
 - Internal roads, pathways, parking spaces, drains, lawns, gardens, playgrounds, and other open areas
 - RCC Overhead Water Tank of 10,000 litres
 - RCC Water Tanks of hostels and all PVC 20 water tanks installed in the campus.
 - Any other area earmarked by the University from time to time.
- The area of operation and location details shall be as specified in Annexure-I and the list of materials, chemicals, consumables, and equipment shall be as prescribed in Annexure-II.
- Housekeeping Operations Schedule:

S. No.	Area / Location	Period / Shift	Working Hours
1	Entire Campus Areas	March – September	07:00 AM – 03:00 PM
2	Entire Campus Areas	October – February	07:30 AM – 03:30 PM
3	Boys & Girls Hostels	2nd Shift (All year, except Vacation)	04:00 PM – 09:00 PM
4	Guest House	Evening Shift (All Year)	04:00 PM – 09:00 PM
5	Library	Evening Shift (All Year)	04:00 PM – 09:00 PM

- The Contractor shall deploy sufficient trained manpower in shifts to ensure round-the-clock cleanliness and sanitation services across the campus, including weekends, holidays, examinations, seminars, conferences, convocations, and other University events.
- The Contractor shall ensure daily cleaning of all Guest House rooms. Linen change, disinfectant, and deep sanitization shall mandatorily be carried out before and after occupation by every guest.
- All toilets, urinals, washrooms, and sanitary areas shall be cleaned and disinfected at least three times daily or more frequently if required, using approved disinfectants, black phenyl, detergents, liquid cleaners, and mechanized toilet-cleaning equipment under the supervision of the concerned University authority.
- Commodes, urinals, toilet pans, wash basins, sanitary fittings, mirrors, taps, and related fixtures shall be thoroughly cleaned, disinfected, and maintained daily. Naphthalene balls or equivalent deodorizing materials shall be placed regularly in urinals and wash basins to maintain hygiene and odor control.
- The Service Provider shall mandatorily implement a color-coding cleaning system for all cleaning tools and equipment including mops, buckets, brushes, cloths, and wipers, so as to prevent cross-contamination. Illustratively:
 - Red: Toilets, urinals, washrooms;
 - Green: Hostel rooms, corridors, classrooms;
 - Blue: Administrative and office areas;
 - Yellow: Food handling, mess areas, etc.
- Floors, tiled walls, staircases, corridors, kitchens, lobbies, classrooms, common rooms, offices, hostels, auditoriums, libraries, and all common-use areas shall be swept, mopped, scrubbed, and disinfected daily through manual and mechanized cleaning methods. Deep cleaning and washing with approved cleaning agents shall be carried out periodically, preferably once every week.



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

12. Cleaning of Library premises (all floors) shall be undertaken strictly during entire day i.e., before opening hours and regular cleaning without disturbing the readers
 - (a) The cleaning operation shall include:
 - (i) Dusting of bookshelves without disturbing the arrangement of books;
 - (ii) Mopping and sanitation of floors;
 - (iii) Cleaning and sanitization of reading tables, chairs, and computer terminals;
 - (iv) Cleaning and sanitization of attached washrooms/restrooms.
13. Dusting and cleaning of furniture, fixtures, equipment, railings, doors, windows, glass panels, ventilators, fans, light fittings, electrical switchboards, air-conditioning vents, notice boards, desks, tables, chairs, benches, racks, and other institutional assets shall be carried out regularly to maintain cleanliness and hygiene.
14. All classrooms, hostels, toilets, corridors, and academic areas shall be cleaned before 8:30 AM on working days to ensure readiness before commencement of university activities.
15. Roofs, terraces, ledges, and elevated areas shall be cleaned once every fortnight or more frequently if required.
16. Open spaces, roads, pathways, roadside areas, lawns, gardens, playgrounds, and surroundings inside the campus shall be maintained in a neat, hygienic, and litter-free condition through regular sweeping, removal of rubbish, weeds, bushes, mud, and unwanted vegetation.
17. Plants, shrubs, grass, or vegetation growing on walls, rooftops, drains, pathways, or other structures shall be removed periodically as directed by the Competent Authority of the University.
18. Sewer lines, drainage systems, urinal outlets, floor traps, pipelines, septic systems, and sanitary connections shall be attended to immediately in the event of choking, blockage, overflow, or leakage. Complaints relating to sanitation and drainage shall be resolved promptly.
19. Open and covered drains shall be cleaned periodically, preferably at least once every fortnight or more frequently if required. Approved bleaching powder or disinfectant shall be spread around drain areas at regular intervals to maintain sanitation and prevent foul smell or mosquito breeding.
20. Garbage, waste materials, and refuse shall be collected from all designated points at least three times daily or more frequently if necessary. Waste shall be segregated and disposed of in accordance with applicable municipal, environmental, and public health regulations.
21. Waste vats, garbage collection points, and dustbins, excluding municipal bins maintained by the Patna Municipal Corporation, shall be cleaned regularly. Garbage collected from the campus shall be transported and disposed of by the Contractor at authorized disposal sites using the Contractor's own transport arrangements.
22. Immediate removal and disposal of dead animals, carcasses, and other hazardous waste found within and adjacent areas to the campus shall be the responsibility of the Contractor in accordance with applicable health and sanitation norms.
23. The Contractor shall ensure regular , mosquito control, anti-rodent treatment, and insect control measures in hostels, academic buildings, kitchens, drains, washrooms, and other sensitive areas using approved chemicals and methods.
24. Water coolers, RO systems, drinking water points, handrails, door handles, lift panels, switches, and frequently touched surfaces shall be cleaned and disinfected regularly to maintain public hygiene and safety.
25. Vacant rooms, unused spaces, and unoccupied areas shall be cleaned and maintained whenever required or as directed by the University authorities.
26. All housekeeping personnel deployed at the University shall wear proper uniforms during duty hours, namely Salwar Suit with Apron for female staff and Shirt, Pant, and Apron for male staff, along with identity cards, gloves, masks, shoes, and other necessary safety gear. The Contractor shall ensure proper discipline, courteous behaviour, hygiene standards, and professional conduct of all personnel deployed at the University.
27. The Contract shall, within seven (07) working days from issuance of the Work Order, establish and operationalize a dedicated WhatsApp Channel/Group (hereinafter referred to as the "Cleaning Helpdesk Channel") exclusively for the CNLU campus. The Channel shall be administered by the Contractor's designated Site Supervisor.
 - (a) Membership of the Cleaning Helpdesk Channel shall include students residing in the Boys' and the Girls' Hostels, respective wardens, and such other officials/persons as may be authorized by the university.
 - (b) The Site Supervisor shall acknowledge every complaint/request within thirty (30) minutes of posting and ensure resolution within the following timelines:
 - (i) Washroom/toilet complaints – within 1 hour;
 - (ii) Waste overflow/spillage/health hazard complaints – within 30 minutes;
 - (iii) General cleaning requests for rooms, corridors, and common areas – within 30 minutes;
 - (iv) Structural/drainage-related complaints – within 3 hours or escalated to the maintenance section of the university with status update.
 - (c) Failure to acknowledge complaints within the stipulated period on more than five (05) occasions in a calendar month shall constitute a service deficiency. Every such instance thereafter shall attract a penalty of Rs. 500/- per occurrence, without prejudice to any other penalty under the SLA provisions.
28. The Contractor shall maintain attendance registers, duty rosters, inspection reports, complaint registers, and daily work



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

- records and shall produce the same before the University authorities whenever required.
29. The Contractor shall use modern and mechanized cleaning equipment such as vacuum cleaners, floor scrubbers, jet cleaning machines, polishing machines, and other suitable devices for efficient and hygienic maintenance of the campus.
 30. Only eco-friendly, non-hazardous, and approved cleaning chemicals and disinfectants shall be used. Materials harmful to human health, University property, or the environment shall not be permitted.
 31. The Contractor shall ensure that no garbage, debris, cleaning waste, or cleaning materials are stored in unauthorized places and that all equipment and materials are safely kept in designated storage areas.
 32. The Contractor shall be responsible for protection of University property during execution of work. Any damage caused to buildings, furniture, fixtures, equipment, pipelines, electrical systems, or any other University property due to negligence of the Contractor or its staff shall be recoverable from the Contractor.
 33. The University shall have the right to inspect housekeeping services, manpower deployment, cleaning quality, records, and materials at any time through its authorized officers. Any deficiency pointed out during inspection shall be rectified immediately by the Contractor.
 34. The Contractor shall comply with all applicable labour laws, minimum wage provisions, EPF, ESI, workplace safety laws, municipal regulations, and other statutory requirements relating to the personnel engaged for housekeeping and sanitation services.
 35. The Contractor and its personnel shall maintain confidentiality, security, discipline, and decorum within the University campus and shall not permit unauthorized access to restricted or sensitive areas.
 36. In case of negligence, inadequate manpower deployment, unsatisfactory services, delay in complaint resolution, breach of contractual obligations, or violation of instructions issued by the University, the University shall have the right to impose penalties, deduct payments, or take any other action permissible under the terms of the agreement.
 37. The Contractor shall undertake any additional, urgent, or special cleaning, sanitation, maintenance, or housekeeping work assigned by the University authorities from time to time in the interest of cleanliness, hygiene, safety, and proper upkeep of the CNLU Patna Campus.

B. ELIGIBILITY CRITERIA:

Only those bidders/agencies fulfilling the following eligibility conditions and submitting the required supporting documents shall be considered eligible for participation in the tender process:

Sl. No.	Eligibility Requirement	Supporting Documents Required
1.	The bidder shall submit complete details of the firm/agency.	Duly signed and stamped document containing the name of the firm, registered address, contact number, e-mail ID, bank account details, bank name and branch, IFSC/RTGS details, and other relevant particulars.
2.	The bidder must possess valid statutory registrations.	Self-attested scanned copies of PAN Card, GST Registration Certificate, and other applicable registrations in the name of the Proprietor/Firm/Company.
3.	Submission of prescribed tender forms.	Duly filled and signed Annexure-II.
4.	Submission of affidavit/declaration.	Scanned copy of affidavit as prescribed under Annexure-III.
5.	Compliance with labour welfare laws.	Valid ESI Registration Certificate.
6.	Compliance with social security provisions.	Valid EPF Registration Certificate.
7.	Legal status of the bidder.	Valid registration certificate under the Companies Act, Partnership Act, Proprietorship Registration, Shop & Establishment Act, MSME Registration, or any other applicable law for carrying out similar work.
8.	Experience in similar works.	Copies of at least one work order/agreement for similar housekeeping and sanitation services executed during the last three financial years (2023–24 to 2025–26), along with satisfactory work completion/performance certificates from reputed Higher Educational Institutions, Universities, Government Organizations, Autonomous Bodies, or Professional Institutions. The bidder must have experience of handling approximately 3 lakh square feet of campus area.



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

9.	Financial and technical capability.	Proof of execution of at least one similar work valuing not less than ₹25.00 Lakhs during any one of the previous three financial years in Government Departments, Educational Institutions, Universities, Autonomous Bodies, or Public Sector Undertakings. Relevant work orders and satisfactory performance certificates issued by the competent authority shall be submitted.
10.	Submission of Earnest Money Deposit (EMD).	Scanned copy of receipt/proof of deposit made through NEFT/RTGS towards EMD.
11.	Submission of Tender Document Fee.	Scanned copy of receipt/proof of deposit made through NEFT/RTGS towards Cost of Tender Document.
12.	Minimum financial turnover requirement.	Documentary proof showing annual turnover of not less than ₹1.00 Crore (One Crore) .
13.	Income Tax compliance.	Copies of Income Tax Returns filed for the last three financial years.
14.	Certified turnover details.	Turnover Certificate for the last three financial years duly certified by a Chartered Accountant.

C. ADDITIONAL CONDITIONS

1. All submitted documents shall be self-attested by the authorized signatory of the bidder.
2. The University reserves the right to verify the authenticity of any document submitted by the bidder from the issuing authority or concerned organization.
3. Any bidder submitting false, misleading, forged, or incomplete information shall be liable for disqualification at any stage of the tender process without prior notice.
4. Mere fulfillment of the eligibility criteria shall not confer any right upon the bidder for award of the contract, and the decision of the University shall be final and binding.
5. The bidder shall have adequate manpower, infrastructure, machinery, technical expertise, and financial capability for execution of housekeeping and sanitation services in a residential university campus.
6. The bidder must not have been blacklisted, debarred, or declared ineligible by any Government Department, University, Public Sector Undertaking, or Autonomous Institution. A declaration to this effect shall be submitted on the bidder's letterhead.
7. The University reserves the right to relax, modify, or amend any eligibility condition in the interest of the institution and for ensuring fair competition.

D. TERMS & CONDITIONS

1. The tender/bid shall be submitted only through the designated e-tendering portal of CNLU Patna. Submission of tender documents through post, courier, hand delivery, or any offline mode shall not be accepted under any circumstances.
2. The successful bidder/service provider shall be responsible for deployment of adequate manpower, machinery, equipment, and consumables for carrying out housekeeping, sanitation, scavenging, cleaning, waste disposal, and allied services within the CNLU Patna Campus in accordance with the Scope of Work and directions issued by the University from time to time.
3. The Contractor may retain a maximum of 10% of the existing workforce deployed under the previous contractor, subject to prior approval of the University. No personnel deployed under this contract shall be assigned or permitted to perform duties in the residential areas of the University campus without prior written permission of the competent authority of CNLU, Patna.
4. All day-to-day work assigned by the Competent Authority or authorized officers of CNLU Patna shall be completed within the prescribed time frame using the manpower and resources deployed by the Contractor without causing disruption to University activities.
5. Submission of all documents prescribed under the Eligibility Criteria is mandatory. The bidder shall upload clear, legible, genuine, and self-attested scanned copies of all required documents on the e-tendering portal. Incomplete bids or bids containing false, forged, illegible, or misleading documents shall be treated as non-responsive and liable to rejection.
6. The original affidavit/declaration as prescribed under **Annexure-III** shall be produced by the bidder at the time of opening of the Technical Bid or whenever demanded by the University.



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

7. Bidders or their duly authorized representatives may remain present during the pre-bid/pre-quotation meeting, opening of Technical Bids, and opening of Financial Bids. Only those bidders whose Technical Bids are found responsive and qualified shall be eligible for participation in the Financial Bid opening process.
8. An **Earnest Money Deposit (EMD) of ₹1,00,000/- (Rupees One Lakh Only)** shall be deposited through online payment mode such as NEFT/RTGS. The scanned copy of the payment receipt shall be uploaded along with the bid documents. No exemption from EMD shall be granted, including to MSME registered entities, unless otherwise specifically permitted by applicable law.
9. **The cost of the Tender Document amounting to ₹5,000/- (Rupees Five Thousand Only)** shall also be deposited through online payment mode. Proof of payment shall be uploaded on the e-tendering portal along with the bid. No exemption from payment of tender fee shall be allowed to MSME or any other category of bidders.
10. Tender processing fee, if any, shall be payable separately by the bidder as prescribed on the e-procurement portal.
11. The University shall not be responsible for any delay, technical error, server issue, internet failure, or other technical glitch occurring during online submission of the tender. Bidders are advised to complete submission well before the closing date and time.
12. The Contractor shall ensure uninterrupted housekeeping and sanitation services throughout the contract period and maintain the standards prescribed by the University.
13. The Contractor shall be solely responsible for payment of wages, salaries, overtime, statutory dues, insurance, compensation, and other liabilities relating to its employees engaged at the University campus.
14. The Contractor shall not sublet, transfer, assign, or outsource the contract or any part thereof to any third party without prior written permission of the University.
15. The Contractor shall be responsible for safeguarding University property during execution of work. Any loss or damage caused to buildings, equipment, furniture, fixtures, installations, or other assets due to negligence of the Contractor or its employees shall be recoverable from the Contractor.
16. The University reserves the right to inspect the quality of services, deployed manpower, attendance records, cleaning materials, machinery, and performance of the Contractor at any time. Any deficiency pointed out during inspection shall be rectified immediately.
17. The Contractor shall attend emergency sanitation, cleaning, drainage, or housekeeping complaints on priority basis and provide immediate support during special events, examinations, official visits, emergencies, or public health situations.
18. If the Contractor fails to perform the assigned services satisfactorily or violates any condition of the agreement, the University shall have the right to impose penalties, deduct payments, forfeit security deposit, terminate the contract, or take any other action permissible under law.

E. SERVICE LEVEL AGREEMENT(SLA): During the warranty period SLA will be applicable as below:

Sl. No.	Service Requirement	Time Limit / Standard	Penalty for Non-Compliance
1.	Availability of housekeeping and support services	Services shall be available on all working days and as required by the University. Emergency services shall also be provided whenever necessary.	As determined by the University depending upon the deficiency.
2.	Response time for emergency complaints during the contract period	Immediate response or within the time mutually decided by the Contractor and University authorities depending upon the nature of the complaint.	Delay beyond the prescribed time may attract penalty.
3.	Failure to provide services within the agreed time	Work must be completed within the stipulated or mutually agreed period.	Penalty of ₹500/- per instance/work or higher amount as decided by the University in case of repeated negligence.
4.	Cleanliness of toilets, classrooms, corridors, and common areas	Areas must remain clean, hygienic, and usable throughout the day.	Penalty may be imposed for unsatisfactory sanitation or repeated complaints.
5.	Garbage removal and waste disposal	Waste must be removed at least three times daily and disposed of at authorized locations.	Penalty may be imposed for delay, overflow, or unhygienic conditions.
6.	Attendance and deployment of manpower	Adequate manpower must remain deployed at all times as per requirement.	Proportionate deduction and penalty for shortage of manpower.
7.	Complaint redressal	Complaints recorded by University authorities shall be attended immediately and resolved promptly.	Repeated non-compliance may lead to penalty or termination of contract.



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

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NIQ No.- 17/2026-27

Date:21/05/2026

19. Notwithstanding anything contained in this tender document, Chanakya National Law University, Patna reserves the absolute right to accept or reject any bid/quotation, either wholly or partly, without assigning any reason whatsoever. The University shall not be bound to accept the lowest quotation and further reserves the right to cancel, modify, or withdraw the tender process at any stage prior to the award of contract, in whole or in part, without incurring any liability or obligation towards any bidder.
20. **Agreement & Performance Security**
 - a. The successful bidder shall execute a formal agreement on a non-judicial stamp paper of Rs. 1,000/- within ten (10) working days from the date of issuance of the Work Order, failing which the Work Order may be cancelled and EMD forfeited.
 - b. The EMD amount shall be adjusted towards Performance Security. Further, Performance Security equivalent to 5% of the bill value shall be deducted from each running bill of the contractor.
 - c. The Performance Security shall be refundable without interest after expiry of sixty (60) days from successful completion of the contract period, subject to adjustment of dues, damages, penalties, losses, or liabilities, if any.
21. **Amendment of Quotation Document.**
 - a. At any time prior to three (3) days before the last date for submission of bids/quotations, Chanakya National Law University, Patna may, for any reason whatsoever, whether on its own initiative or in response to a clarification sought by any prospective bidder, amend or modify the tender document.
 - b. Any amendment, corrigendum, clarification, or modification shall be notified through the official website/e-tendering portal of the University and shall form part of the tender document binding upon all bidders.
 - c. In order to provide reasonable time to prospective bidders for incorporating such amendments while preparing their bids, the University may, at its discretion, extend the last date of submission of bids.
22. Chanakya National Law University reserves the right to withdraw, cancel, amend, modify, or terminate the tender process at any stage without assigning any reason and without incurring any liability towards any bidder.
23. The University shall not provide any residential accommodation or lodging facility to the Contractor, its supervisors, workers, or representatives within the campus premises.
24. All work shall be executed strictly in accordance with the Scope of Work, terms of the agreement, and instructions issued by the Competent Authority or authorized officers of CNLU Patna.
25. During evaluation of bids, the University may seek clarification from any bidder regarding the contents of the bid submitted. Such clarification shall be sought only in writing. No change in quoted rates, commercial terms, or substance of the bid shall be permitted after submission. Clarifications initiated by bidders after submission of bids shall not ordinarily be entertained.
26. All rates and prices shall be quoted strictly in Indian Rupees (INR) only.
27. The Contractor shall comply with all applicable labour laws, rules, regulations, and statutory provisions including the Code on Social Security, 2020 and other laws in force relating to wages, EPF, ESI, safety, insurance, welfare, and employment conditions of workers.
28. The Contractor shall arrange, at its own cost, all tools, tackles, machinery, equipment, safety devices, and consumable materials necessary for proper execution of the work.
29. The lowest responsive and technically qualified bidder shall ordinarily be considered for award of work on the basis of the total quoted amount for the complete scope of work, subject to fulfillment of all tender conditions and approval of the Competent Authority.
30. All risks relating to loss, theft, damage to property, injury, accident, disability, or death arising during execution of the contract shall be solely borne by the Contractor, except in cases attributable directly to the negligence of the University.
31. The contract shall initially remain valid for a period of one (1) year from the date of award of work. Based on satisfactory performance and requirement of the University, the contract may be extended to *Three years* on the same terms and conditions for a further period as mutually agreed. However, the University shall have the right to terminate the contract at any time in case of unsatisfactory services, breach of conditions, or administrative reasons by giving thirty (30) days' prior notice to the Contractor.
32. The Contractor shall immediately replace any employee or worker found unsuitable, incompetent, negligent, indisciplined, or involved in misconduct upon instructions issued by the University. No trade union activities, strikes, demonstrations, or unauthorized associations by deployed manpower shall be permitted within the University campus.



NIQ No.- 17/2026-27

Date:21/05/2026

33. In case of any labour dispute, strike, agitation, or employment-related issue involving the Contractor's personnel, the Contractor shall resolve the same at its own risk, responsibility, and cost. Any loss, disruption of services, or additional expenditure incurred by the University due to such circumstances shall be recoverable from the Contractor.
34. The Contractor shall maintain adequate stock of cleaning materials, disinfectants, consumables, tools, and emergency-use materials within the University premises for uninterrupted execution of work. The University authorities shall have the right to inspect the stock and quality of such materials at any time.
35. Corridors, common floors, and similar areas shall preferably be cleaned using floor cleaning machines, while Indian and Western style toilets shall be cleaned using mechanized toilet-cleaning equipment to maintain hygiene standards.
36. Any urgent cleaning, sanitation, drainage, or housekeeping complaint reported by the University shall be attended to immediately and completed on priority basis.
37. All consumable materials and cleaning products proposed to be used by the Contractor shall be subject to prior verification and approval by the Competent Authority or authorized officers of the University.
38. The Contractor shall deploy adequate supervisory staff having sufficient experience in housekeeping, sanitation, and scavenging services for effective supervision, discipline, complaint handling, coordination, and interaction with University authorities.
39. All personnel deployed by the Contractor shall be of sound health, good moral character, and physically fit for the assigned duties. The Housekeeping/Scavenging Supervisor deployed at the University shall preferably possess a graduate qualification and relevant supervisory experience.
40. The Contractor shall ensure that no child labour or prohibited category of labour is engaged in execution of the contract, and all employment practices shall strictly comply with applicable labour laws and human rights standards.
41. The Contractor shall maintain confidentiality, discipline, and security within the campus and shall ensure that deployed personnel do not interfere with academic, administrative, or residential activities of the University.
42. The University reserves the right to impose penalties, recover damages, deduct payments, or terminate the contract in case of poor performance, inadequate manpower deployment, non-compliance with statutory obligations, repeated complaints, or violation of any contractual condition.
43. **Any suggestion, query, or clarification relating to the tender may be submitted during the Pre-Bid Meeting or through written communication/e-mail addressed to the tender-enquiry@cnlu.ac.in up to 29.05.2026 till 02:00 PM.**

F. CLEANING EQUIPMENT, MACHINERY, TOOLS, AND CONSUMABLE MATERIALS

- a. The Contractor shall, at its own cost, provide and maintain adequate quantities of modern cleaning machinery, sanitation equipment, tools, safety gear, and consumable materials necessary for effective execution of housekeeping, sanitation, scavenging, waste management, and maintenance services throughout the CNLU Patna Campus.
- b. The Contractor shall provide a minimum of two (2) Rickshaw Vans/Hand-Carts/Trolley Vans for daily collection, transportation, and disposal of garbage, waste materials, and debris from different parts of the campus to designated disposal points.
- c. The Contractor shall ensure continuous availability of sufficient quantity of the following items throughout the contract period for Housekeeping:
 - a. Gum Boots/Safety Boots
 - b. Glass Wipers
 - c. Brooms (Soft and Hard)
 - d. Sticks/Rods for cleaning purposes
 - e. Dry Mops
 - f. Wet Mops
 - g. Floor Wipers
 - h. Ladders of suitable height and quality
 - i. Garbage Bags and Colour-Coded Waste Collection Bags
 - j. Toilet Brushes and Scrubbing Pads
 - k. Cleaning Cloths and Microfiber Dusters
 - l. Spray Bottles and Disinfectant Dispensers
 - m. Hand Gloves, Face Masks, Aprons, Hair Caps, and Protective Safety Gear
 - n. Air Fresheners and Odour Control Materials



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

- o. Naphthalene Balls and Deodorizing Agents
 - p. Bleaching Powder and Approved Disinfectants
 - q. Phenyl, Liquid Soap, Toilet Cleaners, Glass Cleaners, and Floor Cleaning Chemicals.
- d. **Deep Cleaning and Mechanized Housekeeping Requirements**
The Contractor shall ensure maintenance of high standards of cleanliness, hygiene, and sanitation across the campus through a combination of regular housekeeping services and periodic deep cleaning operations.
- e. **Regular Cleaning (Routine Operations):** The Contractor shall undertake daily and periodic cleaning of all assigned areas using appropriate manpower, materials, and mechanized equipment to ensure continuous upkeep of hygiene and sanitation standards as per industry best practices.
- f. **Deep Cleaning During Vacations / Low Occupancy Periods: In addition to routine cleaning, the Contractor shall carry out** comprehensive deep cleaning of all buildings, facilities, and designated areas during vacation periods, semester breaks, or any other low occupancy periods, **as directed by the University. Such deep cleaning shall include, but not be limited to:**
 - a. Intensive cleaning and scrubbing of floors, walls, and ceilings
 - b. Shampooing of carpets, upholstery, and curtains
 - c. Deep cleaning and descaling of toilets, kitchens, and sanitary fittings
 - d. Cleaning of glass façades, windows, and hard-to-reach areas
 - e. Removal of accumulated dirt, stains, cobwebs, and debris
 - f. Sanitization and disinfection of all high-contact surfaces
- g. **Deployment of Mechanized and Technology-Enabled Equipment:**
To maintain modern hygiene standards and upgraded housekeeping practices, the Contractor shall mandatorily deploy suitable mechanized and technology-enabled cleaning equipment, including but not limited to:
 - a. Ride-on / Scrubber Drier Machines
 - b. Single Disc Scrubbing Machines
 - c. Wet & Dry Vacuum Cleaners
 - d. High-Pressure Jet Cleaning Machines
 - e. Carpet Cleaning Machines
 - f. Steam Cleaning and Sanitization Machines
 - g. Mechanized Toilet Cleaning Machines
 - h. Floor Polishing Machines
 - i. Water Suction Machines
 - j. Fogging and Sanitization Machines
- h. **Cost and Compliance:**

All costs towards procurement, operation, maintenance, repair, and replacement of such equipment shall be deemed to be included in the quoted contract value, and no additional payment shall be made by the University on this account.
- i. All cleaning equipment and machinery deployed by the Contractor shall be always maintained in proper working condition. Defective or non-functional equipment shall be replaced immediately without affecting housekeeping services.
- j. The Contractor shall use only standard quality, eco-friendly, non-hazardous, and approved cleaning chemicals, disinfectants, insecticides, and consumable materials suitable for institutional and educational environments.
- k. The University authorities shall have the right to inspect the quality, quantity, specifications, and condition of all materials, machinery, consumables, and equipment deployed by the Contractor at any time during the contract period.
- l. In case of emergency situations, special events, inspections, disease outbreaks, waterlogging, sanitation emergencies, or additional cleaning requirements, the Contractor shall immediately arrange additional machinery, manpower, and consumable materials without delay.
- m. The Contractor shall maintain adequate reserve stock of essential consumables, cleaning agents, garbage bags, disinfectants, and emergency-use materials within the campus premises to ensure uninterrupted housekeeping and sanitation services.
- n. The Contractor shall employ minimum requisite number of following staff during the entire cleaning and scavenging services. Their attendance is compulsory be on record on fulltime basis. :
 - i. **No. of Skilled Supervisor : One (01)**
 - ii. **No. of Unskilled Worker : Thirty-Nine (39)**



- o. Failure to provide adequate materials, machinery, equipment, or consumables as required under the Scope of Work may result in imposition of penalty, deduction of payment, or any other action deemed appropriate by the University authorities.
- p. No additional payment, rent, reimbursement, or compensation shall be made by the University towards machinery, equipment, tools, fixtures, consumables, transportation, accommodation, or any other ancillary requirement for execution of the work. The bidder shall quote the rates on a comprehensive service basis, inclusive of all such costs as per the Scope of Work and terms of the NIQ including material and all applicable taxes.

G. TERMINATION OF CONTRACT DUE TO CONTRACTOR'S DEFAULT

1. Without prejudice to any other rights or remedies available under law or under the terms of the agreement, Chanakya National Law University, Patna shall have the right to terminate the contract, wholly or partly, in the event of any default, negligence, misconduct, or breach of contractual obligations by the Contractor.
 2. The contract may be terminated by the University if the Contractor:
 - a. Becomes insolvent, bankrupt, or financially incapable of performing the contract;
 - b. Makes any arrangement, compromise, or assignment in favour of creditors or agrees to carry out the contract under supervision of creditors or insolvency proceedings;
 - c. Being a company, firm, or corporate entity, goes into liquidation, winding up, or dissolution, whether by resolution of its Board of Directors/shareholders or by order of a competent court, except in cases of amalgamation or lawful reconstruction;
 - d. Suffers attachment, seizure, or execution proceedings against its property, assets, equipment, or materials affecting performance of the contract;
 - e. Assigns, transfers, sublets, or subcontracts the whole or any part of the contract without prior written approval of the University;
 - f. Abandons, suspends, or refuses to continue the work without lawful justification;
 - g. Persistently disregards lawful instructions issued by the Competent Authority or authorized officers of the University;
 - h. Violates or breaches any terms, conditions, obligations, or provisions of the contract agreement;
 - i. Fails to maintain satisfactory progress of work, fails to deploy adequate manpower or machinery, fails to adhere to the approved work schedule, or fails to complete assigned work within the stipulated or extended period;
 - j. Fails to remove rejected materials, defective work, waste, or unsatisfactory installations despite instructions issued by the University authorities;
 - k. Fails to deploy competent, skilled, trained, or adequate supervisory staff and labour necessary for proper execution of the work;
 - l. Obstructs inspection of work, records, materials, machinery, or deployed manpower by the University authorities or fails to provide reasonable access and facilities for inspection;
 - m. Directly or indirectly offers, promises, gives, solicits, or attempts to provide any bribe, commission, gratification, gift, or undue advantage to any officer, employee, representative, or authority of the University in connection with the tender or execution of the contract;
 - n. Submits false, fabricated, forged, misleading, or suppressed information/documents during the tender process or during execution of the contract;
 - o. Engages in misconduct, unlawful activity, indiscipline, labour unrest, repeated negligence, or any act prejudicial to the interest, reputation, security, or functioning of the University;
 - p. Fails to comply with statutory obligations including labour laws, EPF, ESI, minimum wages, safety regulations, environmental norms, or any other applicable legal requirements.
- In the event of occurrence of any of the above defaults, the University may issue a written notice directing the Contractor to rectify the default within seven (7) days from the date of receipt of such notice or within such shorter period as may be considered necessary in urgent circumstances.



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

3. If the Contractor fails to remedy the default within the stipulated period or fails to comply with the directions of the University to its satisfaction, the University shall have the right, after giving forty-eight (48) hours' written notice, to terminate the contract in whole or in part without any further obligation or liability.
4. Upon termination of the contract:
 - a. The University shall have the right to make alternative arrangements for execution of the remaining work at the risk and cost of the Contractor.
 - b. Any additional expenditure incurred by the University due to such alternative arrangements shall be recoverable from the Contractor.
 - c. The Performance Security/Security Deposit, wholly or partly, may be forfeited by the University.
 - d. Pending payments due to the Contractor may be withheld or adjusted against losses, damages, penalties, or recoveries.
5. Termination of the contract shall not affect any rights, remedies, claims, or liabilities accrued in favour of the University prior to such termination.
6. The decision of Chanakya National Law University, Patna regarding termination of the contract and forfeiture of security deposit shall be final and binding upon the Contractor

H. FORE-CLOSURE OF CONTRACT:

- i. Chanakya National Law University, Patna and/or the authorized Officer shall have the right to foreclose, suspend, or terminate the contract, wholly or partly, at any stage if continuation of the work becomes impracticable or unnecessary due to paucity of funds, administrative reasons, policy decisions, force majeure conditions, or any other reason deemed appropriate by the University.
- ii. A written notice issued by the University regarding such foreclosure or discontinuance of work, along with the reasons stated therein, shall be final, conclusive, and binding upon the Contractor. Upon receipt of such notice, the Contractor shall immediately stop the work as directed and secure the work already executed, materials, machinery, and University property.
- iii. In the event of foreclosure of the contract, the Contractor shall be entitled only to payment for satisfactorily executed work certified by the University up to the date of foreclosure. No claim towards compensation, anticipated profit, damages, idle labour, machinery charges, or any consequential loss shall be admissible against the University.

I. SETTLEMENT OF DISPUTES

Any dispute, difference, claim, or disagreement arising out of or relating to the tender, agreement, execution of work, interpretation of terms, or performance of the contract shall be subject to the exclusive jurisdiction of the competent courts at Patna, Bihar only.

J. PAYMENT TERMS

1. Payment to the Contractor shall be released on monthly basis subject to satisfactory performance of housekeeping and sanitation services and based on the actual area/work covered during the contract period, as verified by the University authorities.
2. Payment shall be processed only upon submission and verification of the following documents:
 - o Checklists and inspection records of various areas duly certified and signed by the authorized officials of CNLU Patna.
 - o Verification report regarding materials, consumables, machinery, and services utilized/provided during the billing period, duly certified by the authorized University officials.
 - o Attendance records, wage compliance documents, and statutory compliance records, if required by the University.
3. While releasing payment, the University shall make necessary deductions including:
 - o Applicable TDS and GST, or any other statutory deductions as per Government of India rules and applicable laws.
 - o Penalties, recoveries, or deductions on account of poor performance, shortage of manpower, non-compliance, damage to university property, or breach of contractual obligations, if any.



K. GENERAL CONDITIONS OF CONTRACT (GCC)

- a. The Contractor shall deploy only trained, skilled, experienced, and medically fit personnel for housekeeping, sanitation, scavenging, waste management, and allied services within the campus of Chanakya National Law University (CNLU), Patna. The deployed personnel shall be capable of operating modern cleaning tools, machinery, chemicals, and equipment in a safe and efficient manner.
- b. The Contractor shall be solely responsible for ensuring health, safety, welfare, insurance, and statutory compliance of all personnel deployed at CNLU Patna. The University may conduct health check-ups, verification, or inspection of deployed staff at any time, and the expenditure, if any, shall be borne by the Contractor.
- c. The Contractor shall arrange, install, operate, refill, maintain, and replace all housekeeping materials, consumables, cleaning agents, sanitation items, tools, tackles, machinery, and equipment required for execution of the work, including washroom hygiene items and mechanized cleaning systems, at its own cost.
- d. The Contractor shall employ only adult personnel above 18 years of age. Employment of child labour shall lead to immediate termination of the contract and legal action as per applicable laws. The Contractor shall ensure proper police verification, identity verification, antecedent verification, and character verification of all deployed personnel before deployment in the University campus.
- e. The Contractor shall deploy adequate Supervisor/Manager, machine operators, and support staff for proper supervision and smooth execution of services. Supervisors and Managers shall carry functional mobile phones during University duty hours for immediate communication and compliance of instructions issued by the University authorities.
- f. The University may provide suitable space, subject to availability, for maintaining a control room/store for housekeeping operations. The Contractor shall maintain computerized attendance records, duty rosters, inventory records, complaint registers, inspection reports, and stock registers, which shall be made available for inspection by authorized officials of CNLU Patna at any time.
- g. The Contractor shall maintain sufficient stock of consumables, cleaning materials, tools, machinery, and emergency sanitation items within the University campus to ensure uninterrupted housekeeping and sanitation services.
- h. The Contractor shall ensure discipline, proper conduct, and professional behaviour of all deployed personnel within the University campus. Any personnel found involved in misconduct, negligence, unauthorized activities, intoxication, indiscipline, or behaviour prejudicial to the interest of the University shall be immediately removed and replaced by the Contractor upon directions of CNLU Patna.
- i. The Contractor shall be responsible for any loss, damage, theft, or harm caused to University property, equipment, students, staff, or visitors due to negligence, misconduct, or omission of the deployed personnel, and the same shall be recoverable from the Contractor.
- j. The Contractor shall ensure uninterrupted housekeeping and sanitation services on all working days, weekends, holidays, examinations, University functions, seminars, conferences, admissions, convocations, emergency situations, and special occasions as directed by the Competent Authority of CNLU Patna.

Signature of Bidder with Seal

**Registrar
CNLU, Patna**



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

Annexure-I

Details of area of operational and frequency of work is as given here under:

Sr. No.	Department	Cleaning Days	Total Area	Actual Working Area during open of University
1.	Girl's Hostel 1 st shift 68347 + 2 nd shift 2800 = 71,147 (Open)	Daily	71147	71147
2.	Boy's Hostel 1 st shift 68347 + 2 nd shift 2800 = 71,147 (Open)	Daily	71147	71147
3.	Registrar Qtr. Plinth surroundings area	Daily	2510	2510
4.	Academic Buildings-I & II 1 st Block – 24850 + 2 nd Block – 28677 (Open)	Daily	53527	53527
5.	V.C. Chamber (5 Room & Corridor)	Daily	5068	5068
6.	Administrative Block (1 st Floor West Side Area)	Daily	2250+1500 (5 Days)	2500
7.	New Conference Hall (Ground Floor)	Daily	1460	1460
8.	Examination Section (1 st and Ground Floor)	Daily	3150	3150
9.	Basement Car Parking area	Daily	5000	5000
10.	Basement Room (2) Driver Room, Toilet.	Daily	770	770
11.	Narmada Guest House-2	Daily	2200	2200
12.	Office, Corridor, Stair & open sky area	Daily	6100	6100
13.	V.C. Residence Plinth surroundings area & Terrace	Daily	2247	2247
14.	Library Area (Ground Floor)	Daily	15000	15000
15.	Library Area (1st Floor)	Daily	14190	14190
16.	Library Area (2nd Floor)	Daily	26856	26856
17.	Surroundings area of Boys Hostel (Mon, Thurs)	2 Days	4592	1225
18.	Surrounding area of Girls Hostel (Mon, Thurs)	2 Days	4592	1225
19.	University Road (Except Sunday)	6 Days	82895	66315
20.	Drainage Area (Except Sunday)	6 Days	12986	10388
21.	Guest House-1	Daily	4780	4780
22.	Staff Quarter-1, Plinth & Common Area	Daily	1848	1848
23.	Staff Quarter-2 Plinth & Common Area	Daily	2200	2200
24.	Staff Quarter-3 Plinth & Common Area	Daily	1748	1748
25.	Sub Station Room	Daily	2400	2400
26.	Library Moot Court Hall (Except Sat. & Sun.)	5 Days	1600	266
27.	Admin. Build. East Side Corridor, Stair, Open sky	Daily	6100	6100
28.	Office (Dr. Manoj Mishra, Dr. S.C. Roy & others)	Daily	4519	4519
29.	Boys' Hostel Road	Daily	1200	1200
30.	Basketball Field Area Road (Near Auditorium)	Daily	6325	6325
31.	Type-1 Building, Block-B	Daily	9370	9370
32.	Type-2 Building, Block-B	Daily	3089	3089
33.	Dispensary (Ground Floor)	Daily	2200	2200
34.	Administrative Building	Daily	541	541
35.	Civil Service Study Centre (1 st , 2 nd Floor and Plinth Area)	Daily	6276	6276
36.	Amphitheatre Area	Daily	3974	3974
37.	Landscaping Area	Daily	8462	8462
38.	Roof of IT Cell	Daily	1560	1560
39.	Didi Ka Awaaz	Daily	500	500
				429383



NIQ No.- 17/2026-27

Date:21/05/2026

DETAILS OF FREQUENCY OF WORK

Sl. No.	Activity	Frequency	Agents / Materials Used
1.	Sweeping and mopping of classrooms, offices, corridors, lobbies, libraries, Auditorium and common areas	Thrice daily / As required	Floor cleaner, disinfectant solution, phenyl
2.	Cleaning and sanitization of toilets, urinals, wash basins, and washrooms	Thrice daily / As required	Black phenyl, toilet cleaner, liquid disinfectant
3.	Cleaning of commodes, toilet pans, and urinals using mechanized equipment	Daily	Toilet cleaning chemicals, detergents
4.	Refilling of soap dispensers, naphthalene balls, air fresheners, and toiletries	Daily / Weekly as applicable	Liquid soap, air freshener, naphthalene balls
5.	Dusting of tables, chairs, desks, benches, racks, furniture, and fixtures	Daily	Dry cloth, microfiber cloth, furniture cleaner
6.	Cleaning of glass panels, windows, ventilators, and doors	Daily / Weekly	Glass cleaner, detergent solution
7.	Cleaning of staircases, handrails, railings, and lifts	Daily	Disinfectant, floor cleaner
8.	Cleaning of kitchens, dining areas, canteen areas, and pantry spaces	Daily	Degreasing agents, liquid soap, disinfectant
9.	Removal of garbage and waste from all designated points	Thrice daily	Garbage bags, disinfectant spray
10.	Cleaning and sanitization of dustbins and waste vats	Daily	Disinfectant, bleaching powder
11.	Cleaning of open campus areas, roads, pathways, and parking spaces	Daily	Brooms, water jet, bleaching powder
12.	Cleaning of drains and sewer surroundings	Fortnightly / As required	Bleaching powder, disinfectant solution
13.	Roof and terrace cleaning	Fortnightly	Brooms, water, disinfectant
14.	Deep cleaning and scrubbing of floors and tiled surfaces	Weekly	Floor scrubbing chemicals, mechanized scrubber
15.	Vacuum cleaning of carpets, curtains, and upholstered furniture	Weekly	Vacuum cleaner, fabric cleaner
16.	Cleaning of water coolers, RO units, and drinking water points	Daily	Food-grade disinfectant, liquid cleaner
17.	Cleaning of electrical fittings, switchboards, fans, and AC vents	Weekly	Dry cloth, approved cleaning solution
18.	Pest control, mosquito control, and anti-rodent treatment	As required	Approved pesticides, insecticides, rodenticides
19.	Cleaning and disinfecting overhead and underground water tanks	Quarterly / As directed	Tank-cleaning chemicals, disinfectants
20.	Cleaning of vacant rooms and unused areas	As required	Disinfectant, floor cleaner
21.	Emergency cleaning during spillage, blockage, or overflow	Immediate / As required	Disinfectant, bleaching powder, cleaning chemicals
22.	Cleaning and sanitization before university functions, examinations, seminars, and official events	As required	Approved cleaning and disinfecting materials
23.	Disposal of dead animals and hazardous waste	Immediate / As required	Disinfectant, protective equipment

Daily may referred to as works days. For Hostel services all working days during which hostel remain occupied will be taken up

Signature of Bidder with Stamp

REGISTRAR



CHANAKYA NATIONAL LAW UNIVERSITY, PATNA

Nyaya Nagar, Mithapur, Patna -1, Ph. No. – 0612-2352300, Website: <http://cnlu.ac.in>

NIQ No.- 17/2026-27

Date:21/05/2026

Annexure-II

List of materials to be supplied to CNLU during Contract Period

Sr. No.	Item Description	Minimum Quantity Required	Penalty for Non-Availability / Shortage per Week (₹)
1	White Phenyl	As per requirement	₹200/-
2	Naphthalene Balls A Grade Crystal	As per requirement	₹100/-
3	Black Phenyl	As per requirement	₹200/-
4	Liquid Soap	As per requirement	₹200/-
5	Soft Brooms (Soft Jharu)	As per requirement	₹100/- per unit
6	Hard Brooms/Broom Sticks	As per requirement	₹100/- per unit
7	Bleaching Powder	As per requirement	₹200/-
8	Hand Gloves (ISO Certified)	Adequate stock	₹100/- per pair
9	Cobweb Remover and Fan cleaner, Wall cleaner	As per requirement	₹200/-
10	Pan Brushes (ISO Certified)	Adequate stock	₹100/- per unit
11	Mopping Brushes (ISO Certified)	Adequate stock	₹100/- per unit
12	Choke Remover Equipment	Adequate stock	₹500/-
13	Bamboo Sticks	As per requirement	₹100/-
14	Odonil / Air Fresheners	As per requirement	₹100/-
15	Baytex (Bayer) or Equivalent	As per requirement	₹300/-
16	K-Othrine (Bayer) or Equivalent	As per requirement	₹300/-
17	King Fog (Bayer) or Equivalent	As per requirement	₹300/-
18	Urinal Cubes	As per requirement	₹100/-
19	Harpic Toilet Cleaner	As per requirement	₹200/-
20	Rickshaw Vans/Trolley Carts for Garbage Disposal	Minimum 02 Nos.	₹1,000/- per vehicle
21	Floor Tiles Cleaning Chemicals (Lizol/Mr. Muscle/Domex or Equivalent)	As per requirement	₹300/-
22	Basin and Sink Cleaner	As per requirement	₹200/-
23	Blue Harpic Toilet Cleaner	As per requirement	₹200/-
24	Red Harpic Toilet Cleaner	As per requirement	₹200/-
25	Hand Wash (Dettol/Lifebuoy or Equivalent)	As per requirement	₹200/-
26	Garbage Bags (Colour-Coded)	As per requirement	₹300/-
27	Toilet Brushes and Scrubbing Pads	Adequate stock	₹100/- per unit
28	Microfiber Cloths and Dusters	Adequate stock	₹50/- per unit
29	Dustbins for Offices, Hostels, Academic Areas, Library, Mess & Canteen	As per requirement	₹300/- per unit
30	Glass Cleaning Chemicals	As per requirement	₹200/-
31	Deodorizing Agents and Sanitizers	As per requirement	₹200/-
32	Tile Floor and Ceramic Cleaner (Roff)	Adequate stock	₹100/- per item
33	Ladder (Aluminium/Fibre)	Minimum 02 Nos.	₹500/- per unit
34	Water Hose Pipes	As per requirement	₹200/-
35	Nylon Scrubbers, Squeezers, Buckets, Dusters	As per requirement	₹100/- per unit
36	Wet Floor/ work in progress Sign Board – Yellow Caution Housekeeping Signage for Slippery Areas, Safety Stand, Plastic Cleaning Sign	Minimum 2 for each floor	₹50/- per unit
37	Hit Spray Mosquito/ All Out Machine and Refill	As required except the Hostel Rooms of the students	



NIQ No.- 17/2026-27

Date:21/05/2026

Mandatory Basic Cleaning Machinery and Equipment to be used by the Service provider during the Contract Period

Sr. No.	Description of Equipment / Machinery	Minimum Quantity Required	Penalty for Non-Availability per Week (₹)
1	Single Disk Scrubbing Machine	02	₹800/- per machine
2	Wet/Dry Scrubbing Machine (RE-43 or Equivalent)	02	₹1,000/- per machine
3	Industrial Type Vacuum Cleaner	02	₹250/- per machine
4	Industrial Type Choking Cleaner	01	₹500/-
5	Mechanized Snake Machine for Drain Choking	01	₹200/-
6	High Pressure Jet Cleaning Machine	01	₹250/- per machine
7	Wringer Trolley	10	₹100/- per unit
8	Caddy Basket	10	₹100/- per unit
9	Glass Cleaning Kit	25	₹50/- per unit
10	Wet Mops – Kentucky Type	Minimum 50 Units	₹50/- per unit
11	Wet Mops – Round Type (For Bathrooms)	Minimum 40 Units	₹50/- per unit
12	Sweeping Brushes / Dry Dust Control Mops	Minimum 50 Units	₹25/- per unit
13	Hard Brooms for Ground Sweeping	As per requirement	₹100/- per unit
14	Nylon Scrubbers, Dusters, Hard & Soft Brooms, Buckets, Squeezers	As per requirement	₹100/- per unit
15	Mechanized Toilet Cleaning Machines	Minimum 03 Nos.	₹500/- per machine
16	Steam Sanitization Machine	Minimum 01 No.	₹1,000/-
17	Carpet Cleaning Machine	Minimum 01 No.	₹500/-
18	Ride-On Scrubber Drier Machine	Minimum 01 No.	₹1,500/-
19	Fogging / Disinfection Machine	Minimum 03 Nos.	₹500/- per machine

** The penalty for non-availability shall be subject to a maximum cap of ₹10,000/- per month.*

Signature of the Bidder / Authorized Signatory (Name & Designation)

Seal of the Bidder

Place :

Registrar, CNLU, Patna

Date :



NIQ No.- 17/2026-27

Date:21/05/2026

Annexure-III

Declaration by Bidder on a non-judicial stamp paper of value Rs. 100/-

I / we declare

that my / our company
namely.....

..... has neither been black listed by any Government / Non-Government Organisation nor have any litigation enquiry pending and / or initiated by any of these Department or Court of Law with regards to the works executed by our company since incorporation. No FIR has been lodged against us.

That all the terms & conditions, scope of work & eligibility criteria of NIQ No.-17/2026-27 Dated 20.05.2026 are acceptable to me / us.

That the documents annexed along-with the quotation are genuine the originals of the said documents are under our possession they are not tampered by me / us while copying.

If case, declaration above found fake or forged at any time then

- a) my quotation document shall be rejected
- b) Letter of Intent / Purchase Order / Agreement, if issued, shall be cancelled and
- c) FIR shall be inflicted against my / our company / firm by the University.

Signature of the Bidder / Authorized Signatory (Name & Designation)

Seal of the Bidder

Place:

REGISTRAR, CNLU

Date:



NIQ No.- 17/2026-27

Date:21/05/2026

Annexure-IV

A.

FINANCIAL BID

Sl. No.	Work Description	Rate (In Each Sqft.) inclusive of all taxes
1.	The scope of work shall include all type of cleaning, Scavenging Services and House-Keeping Services along with required insecticides and materials in Administrative Block, Academic Blocks, Guest House, Library Building, Rajendra Prasad Boys' Hostel, Gargi Girls' Hostel, VIP Guest House, Vice Chancellor Residence, Registrar Residence, stairs of Staff Quarters Type- I III and IV(All Blocks), Road Side inside Campus, Power Sub Station, All Pump & Intakewell Rooms, Security Guard Rooms, and Didi ka Awaaz, drain and Campus Areas earmarked within the University Campus. Area for Operational Period – 429383 Sqft.	
	Total Amount inclusive of all applicable taxes and Cleaning Materials.	

❖ ***Note: The deployment of manpower shall be as per “para-F” of the Tender Documents.***