

# Chanakya National Law University

Nyaya Nagar, Mithapur, Patna-800001

NIQ No. 52/2026-27

Date: 24.10.2026

## REQUEST FOR PROPOSALS (RFP)

Chanakya National Law University, Patna (“CNLU”) is a University established under the Chanakya National Law University Act, 2006, imparting legal education. Quotations in sealed envelopes for “**Consultancy, Establishment, and Comprehensive Operational Management of Crèche Facility at CNLU Campus**” are hereby invited from eligible firms by the undersigned, subject to the terms and conditions enumerated hereunder:

|                                   |                                                                                                        |
|-----------------------------------|--------------------------------------------------------------------------------------------------------|
| <b>Description of Work</b>        | Consultancy, Establishment, and Comprehensive Operational Management of Crèche Facility at CNLU Campus |
| <b>Date of Issue of Quotation</b> | 24.10.2026                                                                                             |
| <b>Last Date for Submission</b>   | upto 3 <sup>rd</sup> Nov 2026 (till 5 pm)                                                              |
| <b>Mode of Submission</b>         | Sealed envelope addressed to the Registrar, CNLU Patna                                                 |

### Terms and Conditions:

- Interested Bidders are invited to submit their quotes as per the scope shown below:
  - Crèche facility to be provided for children from 6 months to 6 years. Major age group would be 2 to 4 years. The maximum intake would be 5 to 6 children.
  - The Service Provider shall be responsible for consultancy, establishment, and overall operational management of the crèche facility. In furtherance of this objective, the agency shall deploy two (2) Caregivers / Support Attendants (Ayahs) on a regular basis, who must be minimum 10th standard pass, able to read and understand both Hindi and English, and possess verified backgrounds with mandatory police clearance and medical fitness certificates.
  - The Service Provider shall survey the designated Crèche premises by **31<sup>st</sup> October 2026**. Bidders must liaise with the University POC, **Mr. Aman Hussain (Mob: 8130271018)**, prior to entering the campus for the inspection. The detailed list of items required to be procured by the University for establishing the facility must be submitted along with the proposal.
  - Working hours shall be decided by the University, usually from Monday to Saturday (9:00 AM to 5:00 PM). If required, the University can open the crèche on holidays as well.
  - Pantry facility at Crèche will have basic items like a refrigerator and microwave oven provided by the University. Food shall be provided by the parents.
- Quotations will be accepted only in sealed envelopes upto 3<sup>rd</sup> Nov 2026 (till 5 pm) addressed to the Registrar, CNLU, Nyaya Nagar, Mithapur, Patna – 800001. Submissions by email or other modes will not be accepted.
- The Bidders should submit a detailed proposal along with the financial quotes.
- Rates quoted by the bidders shall be inclusive of all applicable taxes, excluding GST.
- Income Tax and all other statutory deductions like labour cess etc. will be deducted from payments made as per prevailing rules.
- The GST Registration number and PAN number of the Bidder shall be mentioned in the quotation.
- The initial contract will be for one (1) year and, if required, may be extended for subsequent periods up to maximum of three (3) years or cancelled based on administrative discretion.
- The Rate quoted shall be firm and fixed during the contract period and shall not attract any escalation under any circumstances.
- The University shall not bind itself to accept the lowest quoted rate. The University shall accept the quotation that is in the best interests of the University. CNLU reserves the right to reject any or all quotations without assigning any reason.
- Bidders shall provide two references for similar work provided to other clients.

11. The Bidder should have been in the business for at least 3 years.
12. CNLU shall not be held responsible for the payment of any wages, claims, or statutory compensation to the personnel deployed by the Selected Bidder. The Selected Bidder shall bear sole liability for all compensations, including accident, injury, or disability claims, due to its staff. Under no circumstances shall the deployed personnel have any direct claim, financial or otherwise, against the University, nor shall they have any right to seek absorption, regularisation, or permanent employment in the University.
13. The Selected Bidder shall comply with all applicable Central & State Government acts, rules, and regulations, including payment of minimum wages for skilled labour as per Bihar Government guidelines/rules.
14. The Bidder must submit an undertaking that if the work is found unsatisfactory or any improper practice is detected, the university may take action, including termination of the contract with immediate effect.
15. Bidders are subject to disqualification if they provide misleading/false information, withhold facts, or have a record of poor performance, litigation, or contract abandonment.
16. The terms and conditions stipulated in this RFP are binding on the Bidder.

**Sd/-**  
**Prof. (Dr) S. P. Singh**  
Registrar